

THORNBRIDGE BREWERY RISK ASSESSMENT	Employees catching/spreading Covid-19 whilst at work	DATE CREATED: 17/03/2020	DATE LAST UPDATED: 12/05/2020	RISK LEVEL: MEDIUM
<p>PERSONS AT RISK</p> <p>E – Employees</p> <p>C – Contractors / Deliveries</p> <p>V- Visitors</p> <p>P – Public</p> <p>A - All</p>	<p>RISK RATING CALCULATION</p> <p>Likelihood x Severity = Risk L x S = R</p>	<p>LIKELIHOOD RATING</p> <p>5 – Virtually Certain</p> <p>4 – Highly Likely</p> <p>3 – Likely</p> <p>2 – Unlikely</p> <p>1 – Highly Unlikely</p>	<p>SEVERITY RATING</p> <p>5 – Fatalities / Ill Health</p> <p>4 – Major Injury</p> <p>3 – Over 7 Day Absence Injury</p> <p>2 – Under 7 Day Absence Injury</p> <p>1 – Minor Injury, no lost time</p>	<p>LEVEL OF RISK</p> <p>1-5 = Low</p> <p>6-14 = Medium</p> <p>15-25 = High</p>

HAZARD & HARM	AT RISK	L	S	R	CONTROL MEASURES	L	S	RR	RISK LEVEL
<p>Employees catching/spreading COVID-19 whilst at work</p> <p>Covid-19 is a mild infection for most people who get it and the core symptoms are a fever and a cough. Body aches, sore throat and a headache are all possible, but not guaranteed. However, some will develop a more serious form of Covid-19 which in some cases has proven to be fatal.</p>	E	4	4	16	<ul style="list-style-type: none"> All employees will be briefed on symptoms of COVID-19 (High Temperature and a new, continuous cough). Any employee displaying these symptoms will be advised to stay home for a set period of time as per the current NHS guidance. Directors and managers will consider who is essential to be on site and numbers will kept to a minimum to ensure operations will be carried out effectively. Anyone who can work from home, i.e. office staff, will be asked to do so. Managers will ensure all contact surfaces are being disinfected regularly by increasing cleaning schedules and ensuring plentiful provision of appropriate cleaning materials for employees. Hand sanitiser stations and additional hand washing facilities will be provided across site. All employees will be briefed on the importance of washing their hands regularly and for 20 seconds or more. Employees will also be encouraged to catch coughs and sneezes in tissues. Employees must wash their hands once entering the workplace. Social distancing must be enforced, and everyone should stay 2 metres away from each other. On the rare occasion this is unavoidable, then plastic visors should be worn as issued. Layouts of packaging lines and workstations to be reviewed to allow people to work further apart from each other. Operatives travelling to site must not car/van share and should travel in their own vehicle if possible, if public transport must be used, then the operative must thoroughly wash their hands as soon as they arrive on site and when returning home, and avoid touching their face. 	3	4	12	Medium

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| | | | | <ul style="list-style-type: none">▪ Employees will be asked to avoid unnecessary human contact. Lunch breaks will be staggered where possible, to reduce large numbers of people sitting together.▪ Managers know how to spot symptoms of coronavirus (COVID-19) and are clear on any relevant processes. Employees are encouraged to report any symptoms to relevant manager.▪ Employee facilities are to be cleaned thoroughly at an increased frequency with special attention to door handles and frequent multi-contact areas.▪ Additional kitchen facilities are to be provided to prevent crowding at break times.▪ Managers to consider staggering shifts and create different work areas to facilitate social distancing measures across production and logistics operational areas.▪ If someone becomes unwell in the workplace with a new, continuous cough or a high temperature, they will be sent home and advised to stay at home and follow the current guidance provided by the NHS.▪ If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell with symptoms consistent with coronavirus infection.▪ If an employee lives with someone who has symptoms, the employee will need to stay at home for a set period of time as per the current NHS guidance.▪ All employees consulted about site layout changes and working practices to help identify possible problems, concerns and solutions.▪ Contact between different work teams has been limited, to reduce the number of people each employee comes into proximity with on a daily basis. | | | | |
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Thornbridge Brewery will ensure that all our site personnel will comply with our COVID-19 requirements as detailed:

1.0 Attendance to site

Those who fit the following criteria should not attend site:

- A person who has a new persistent cough or a temperature above 37.5 degrees
- A person who has underlying health conditions or lives with a person who has underlying health conditions.
- Is living with someone who is in self isolation, or a person who has underlying health conditions
- Visitors, including clients and sub-contractor representatives. Meetings will be carried out via 'Zoom' or any other suitable remote means. Essential contractors will be briefed in their induction on site rules and will be ordered to stay at least 2 metres away from all Thornbridge employees. A list of all visitors (not including delivery/logistics persons) to the brewery is to be kept in the control room with date/times/reasons for visit included.

2.0 Personal Hygiene

All staff should wash their hands frequently for 20 seconds, in particular following:

- Blowing their nose
- Sneezing or coughing
- On arrival at work
- Before and after eating
- After using public transport
- On arrival at home

All staff should be reminded to avoid touching their faces at all times.

Hand Sanitiser is freely available across site and should be used in conjunction with good handwashing practice.

3.0 Travelling to site

Wherever possible public transport should be avoided, if public transport is used then social distancing should be observed. Travelling in private transport, or by bicycle should be considered.